

Overview

IMO STATE POLYTECHNIC UMUAGWU, IMO STATE

INVITATION FOR PREQUALIFICATION AND TENDER FOR PROJECT UNDER TETFUND 2019 ZONAL INTERVENTION IMO STATE POLYTECHNIC UMUAGWU, IMO STATE

(1) INTRODUCTION

Imo State Polytechnic Umuagwu, Imo State is inviting prospective bidders to submit technical and financial bids for projects under the TETFUND 2019 Zonal Intervention to the Polytechnic.

(2) SCOPE OF SUPPLIES

Lot 1: Procurement, Installation, Testing And Commissioning of various Equipment for Faculty Of Engineering

(3) ELIGIBILITY REQUIREMENTS

Prospective bidders should submit the following documents in their technical profiles:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7 (or CAC 1.1);
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2020 or valid Certificate issued by BPP.

(g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Imo State Polytechnic, Umuagwu, Imo State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(h) Letter of Authorisation from Original Equipment Manufacturers (OEMs);

(i) Company's Audited Accounts for the last three (3) years – 2017, 2018, 2019;

(j) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria; indicating willingness to provide credit facility for the execution of the project when needed;

(k) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;

(l) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(m) List of Plants/Equipment with proof of Ownership/Lease (where applicable);

(n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)

(o) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e- mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested bidders are requested to obtain the Standard Bidding Document from the office of the Director of Physical Planning Imo State Polytechnic Umuagwu, Imo State on

payment of a non-refundable tender fee of N 10,000.00 only per Lot, on work days and hours only, (8.00am – 4.00pm)

(5) SUBMISSION OF TENDER DOCUMENTS

Technical and financial bid document should be enclosed in two separate sealed envelopes, clearly labelled as appropriate and both enclosed in bigger clearly labelled envelope and submitted to the office of the Secretary, Imo State Polytechnic Umuagwu, Imo State tenders board, on or before **12:00 noon on Monday, 4 May. 2020.**

(6) OPENING OF TECHNICAL BIDS

Only the Technical bids will be opened at **12:00 noon on Monday, 4 May, 2020** in the presence of bidders or their representatives, while the Financial bids will be kept un-opened.

Please, ensure that you sign the Bid Submission Register as the University will not be held liable for misplaced or wrongly submitted bids.

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) All costs will be borne by the bidders;
- (d) Only pre-qualified bidders at technical evaluation will be contacted at a later date for financial bids opening, while financial bids of un-successful bidders will be returned un-opened;
- (e) The Polytechnic is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act2007.

Signed: Registrar